

FUNCTIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS:-

1. President:

The **President** shall preside over all the meetings of the General body and the Executive Committee and shall have a casting vote. He shall supervise the activities of the SOCIETY.

2. Vice President:

The **Vice-President** shall assist the President in discharging his functions. in the absence of the President, he shall perform the duties of the President.

3. General Secretary:

The **Secretary** shall be the chief executive officer of the society and custodian of all records relating to the society and correspond on behalf of the society. He shall be responsible for recording all minutes of the meetings of General body and the Executive Committee and shall supervise the meetings.

4. Treasurer :

The **treasurer** shall be responsible for all the financial transactions relating to the society and for maintenance of accounts and vouchers. He shall prepare the budget of the society under the guidance of the Executive Committee.

All library books and documents of the society shall be kept at the office of the society and should be kept in charge to one of the society for safe custody office secretary. The society/office secretary so appointed should maintain the register of the library books and other important documents of the society.

5. JOINT SECRETARY:

Joint Secretary shall have vested in him organizational responsibilities such as enrollment of new members, organize them properly so that they may get opportunities to show their art and talents. He shall supervise the cultural and sports activities conducted or represented by foundation in various tournaments. He will organize all such functions which are helpful to promote banjara community in the society, social solidarity and national integrity. He will assist and follow the instructions of President/General Secretary from time to time in the above matter.

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6. OFFICE BEARERS:-

They shall carry-out such functions as may be entrusted to them by the Executive Committee.

03. Executive Committee shall be elected from the members of the Patrons for a period of 5 years, by the members of the Executive Committee, subject to the approval of General body of the society.

04. If a vacancy is caused for any reason and the same is not filled by the Patrons, Which it ought to have been filled, the vacancy may be filled by the Executive Committee and such member shall hold office till the conclusion of the next Annual General Meeting.

7. **QUORUM:** Half of the total members for general body meeting to decide the agenda of the society and $\frac{1}{4}$ for Executive Committee meeting,

8. FUND:

- a. The general fund of the society shall consist of subscription from members, donations etc., and shall be deposited in any nationalized scheduled bank or coop Bank approved by the State Government. The treasurer shall keep not more than Rs.10,000/- (Rupees ten thousand rupees only). With him for emergency and any miscellaneous expenses.
- b. Account in the name of society in a Bank / Coop Bank shall be opened or closed by a resolution/s of the EC. A copy of which shall be forwarded to the Bank Concerned.
- c. All Accounts in the Banks shall be in the name of society and shall be jointly operated by any two from the **president, General Secretary and Treasure. Treasurer signature is must**
- d. Accounts in Banks in the name of society shall be maintained in proper order required by rules and regulations and shall be audited every year by auditor, appointed by the Executive Body.
- e. To organize and conduct charity shows , dramas, lectures, exhibitions of the like for raising funds by way of donations, grants, gifts etc., to the finance activity of the society

9. AMENDMENTS:-

No amendment or alternations shall be made in the objects of the SOCIETY, unless it is voted by $\frac{2}{3}$ rd of its members present at a special meeting convened for the Purpose and confirmed by $\frac{2}{3}$ rd of the members present at a second special meeting.

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